

**UT Administration of Daman & Diu**  
Office of the Dy. Superintendent of Police,  
Police Head Quarter, Dunetha  
Daman – 396 210  
(Police Department)

No. 2161 /DSPHQ/DMN/GNL/computer/All-In-one/2<sup>nd</sup> Call 2016/ 537644 Dated: - 26/12/16

**RE – E –TENDER NOTICE (ON-LINE)**

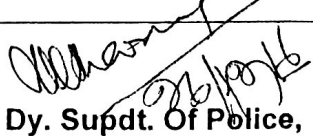
Sealed e-Tender(s) are hereby invites on behalf of the President of India from eligible bidders for the supply, installation and commissioning of computer hardware (**All-in-One Desktop Computer /Laptops**) along with licensed operating system and other peripherals to its office at Police Head Quarters, Dunetha, Daman. The online e-tender(s) are invited through the website <http://nprocure.com>.

Tender methodology proposed to be adopted by the Police Department of Daman & Diu will be “**TWO Bid systems**” i.e. **Technical Bid and Commercial Bid** with Technical bid containing prequalification.

Those Manufacturer/ Authorized Dealers/ Suppliers/firm found fit, in preliminary checking about submission of Tender fee, E.M.D and other relevant document their technical bid will be opened. Commercial bid will be opened, only of those Manufacturer/ Authorized Dealers/ Suppliers/firm, who qualify in the technical bid. E-Tender Notice also available on <http://nprocure.com> , <http://daman.nic.in>, and <http://ddpolice.gov.in>

Sr. No.	Name of Work	EMD (Earnest Money Deposit)	Tender Fees (Non-Refundable)	Approximate Estimated Cost
1.	<b>Purchase of 21 Nos. All-in-One Desktop Computer and 04 Nos. Laptops</b>	Rs. 37500/- (Thirty Seven Thousand Five Hundred Thousand)	Rs. 500/- (five Hundred)	Rs. 15,00,000/- (Fifteen Lakhs)
2.	Start Downloading of e-Tender form from website of <a href="http://nprocure.com">http://nprocure.com</a> (The e-tender document available only in electronic format which bidder can download)		28 <sup>th</sup> December,2016 ; 1500 hours	
3	Last date for online submission of e-tender with scanned copies of tender fee in form of Cheque/DD, EMD in form of FDR and other relevant document mentioned tender document.		18 <sup>th</sup> January , 2017 ; up to 1500 hours	
4	Last date for physical submission of uploaded tender documents at PHQ, Daman.		18 <sup>th</sup> January , 2017 ; up to 1500 hours	
5	Last date for seeking clarification		13 <sup>th</sup> January , 2017 ; up to 1500 hours	
6	Bid Validity		180 Days	
7	Opening of <b>Technical Bid</b> : - The date of the technical bid evaluation will be intimated to the bidders at their email addresses or telephonically.			
8	<b>Price/Commercial Bids</b> : - The <b>Price/Commercial Bids</b> of the bidders qualifying the technical bid will only be opened, the date of which will be intimated in due course to technically short listed/qualified bidders at their email addresses or			

	telephonically.	
9	Address for submission of physical Bids	O/o The Dy. Superintendent of Police, Police Head Quarters, Airport road, Dunetha, Nani Daman, Daman – 396 210 Tel : (0260) 2220102, 2220444, 2220015
10	Electronically uploading and physical submission mandatory documents 1) Tender fees in form of Cheque/DD, 2) EMD in form of FDR in favour of DIGP, DD, 3) Valid copy of Sales Tax, and Central Sale Tax, 4) Registration number with certificate of manufacturer/ supplier, 5) PAN Card, 6) Details of completed similar type of work, 7) Duly signed tender form, 8) Agreement, 9) schedule and terms & condition, 10) Previous years turnover of the firm, 11) Bank account details along with Branch name & code, Account Type, IFSC, MICR code of the Bank, 12) Certificate to the effect that the firm is not blacklisted by any govt. Department nor any criminal case is registered, 13) Manufacturers Authorization Form exactly in the format provide with this tender, 14) <u>Model Number of the product along with the technical broacher.</u> These documents are mandatory document and required to be uploaded and RPAD/Speed Post / Courier or in person, shall also submit hard copy of the above-mentioned documents to the tender inviting authority, however, tender inviting authority shall not be responsible for any postal delay. The said documents shall be submitted on or before 29 October, 2016; 1500 hours in the office of the undersigned mentioned above at Sr. No. 9.	
11	The Purchase Committee reserves the right to accept/ reject any or all or part tenders without assigning any reasons thereof.	
12	The Technical Bid shall contain technical specifications, EMD, Tender fee and other relevant documents mentioned in above at Sr. 10 and kept in a envelope duly super scribed as " <b>Technical Bid</b> " for All-in-One Desktop Computer /Laptops " The <b>Technical Bid</b> should be sealed and super scribed with Name of the work & tender notice no. and due date. The bidders may submit bids duly signed in their own letterheads	
13	Bidders have to submit the <b>Commercial / Price Bid</b> in Electronic format only on website <a href="http://nprocure.com">http://nprocure.com</a> within prescribed date & time. <b>Price bid in Physical format shall not be accepted in any case.</b>	
14	The price bid shall be opened of those firms / agencies who qualify in technical bid. The offers received without mandatory documents, without EMD and tender fee will be rejected.	
15	The original <b>tender fees</b> (non Refundable) in form of Cheque/DD and original <b>EMD in form of FDR</b> may be kept in technical bid cover along with the above mandatory documents.	
16	The support is available for all bidder's, if bidder's while submitting the bids encountered technical or any other issues, support to resolves the same is available from n) Code Solution- A Division, GNFC Ltd" on the below mention address. (n) Code Solution- A Division, GNFC Ltd." 403, GNFC Info Tower, Bodakdev, Ahmedabad- 380 054 Gujarat (India) E-mail: <a href="mailto:nprocure@gnvfc.net">nprocure@gnvfc.net</a> Fax No. 079-26857321, Tele : 079- 2685 7316- 18, Toll Free -1800 233 1010 Website: <a href="http://www.nprocure.com">www.nprocure.com</a>	

  
 Dy. Supdt. Of Police,  
 Police Head Quarters,  
 Daman.

Copy to:-

1. The District Informatics Officer (NIC) Daman for Publishing on <http://daman.nic.in> website.
2. All Head of Office, Daman (U.T.) for wide publicity
3. Copy to all required Firms/ agencies/ manufactures for information and necessary action.
4. Daman Police website <http://ddpolice.gov.in> for Publishing, please

**UT Administration of Daman & Diu**  
Office of the Dy. Superintendent of Police,  
Police Head Quarter, Dunetha  
Daman – 396 210  
**(Police Department)**

**General Terms and conditions**

(These terms and conditions are generic in nature, which have been mentioned for the knowledge of the bidders and bidders are advised to read carefully before submitting their bid(s))

No.        **/DSPHQ/DMN/GNL/computer/All-in-one/2<sup>nd</sup> Call 2016/**

Dated: -        **/12/16**

1. Bidders have to submit the **Commercial / Price Bid** in Electronic format only on website <http://nprocure.com> within prescribed date & time. ***Price bid in Physical format shall not be accepted in any case.***
2. The envelope containing physical tender should be super scribed the word "Tender for the Supply of **All-in-One Desktop Computer /Laptops**".
3. The commercial /price bid shall includes all levies/ taxes like Service tax, VAT, Sales Tax, Transportation, Customs, Excise, traveling charges, support service during warranty etc. All other Taxes/Duties/Royalties charges payable on the Sale/Transport etc. within and/or outside the State/UT, of Supplier shall be payable by the supplier. No extra charges for packaging, forwarding and insurance etc. will be paid on the rates quoted in the commercial /price bid.
4. All **All-in-One Desktop Computer /Laptops** should be free delivered within Four (04) weeks from the date of supply order at Police Head Quarters, Daman.
5. The Purchase Committee of Police Department, reserves the right to accept or reject any Bid, and to annul the Bidding process and reject all Bids at any time prior to placing of purchase order without thereby incurring any liability to the affected Bidder or Bidders or any obligation to inform the affected Bidder or Bidders of the grounds for the Purchase committee's action.
6. The Purchase Committee of Police Department may, at its sole discretion, waive any minor infirmity, nonconformity in a Bid which does not constitute a material deviation, provided such a waiver does not prejudice or affect the relative ranking of any Bidder.
7. The Bidder is expected to examine all instructions, forms, terms and specification in the Bidding Document. Failure to furnish all required information may result in the rejection of its Bid.
8. The bid should be quoted only for the items specified in the schedule list of requirements and should be for the **All-in-One Desktop Computer /Laptops** of given specifications confirm to the standard(s) requirements of the given specification/mark.
9. Rates quoted for items other than required technical specifications/mark mentioned in the schedule, will not be considered. However indigenous manufacturers may

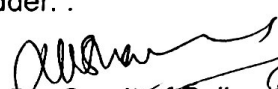
- standard(s)/requirement(s) of the given specification / mark.
10. Where this office does not specify name of the company/mark and rate should be quoted only for the first class and standard quality.
  11. The supplied **All-in-One Desktop Computer /Laptops** should be supported for a minimum period of 3 years comprehensive warranty period. Providing of warranty will be sole responsibility of the successful Bidder's/OEM only.
  12. **ON-SITE COMPREHENSIVE WARRANTY FOR THREE YEARS:** The warranty would be on-site and comprehensive in nature and back to back support from the OEM. The successful bidder/supplier will warrant all the hardware and software including battery for laptops against defects arising out of faulty design, materials and media workmanship etc. for a period of **THREE YEARS** from the date of acceptance of the hardware. The successful bidder/supplier will provide support for Operating Systems and other pre-installed software components during the warranty period of the hardware on which these software & operating system will be installed. Defective hardware shall be replaced by the bidder/supplier at his own cost, including the cost of transport. Bidder's/supplier's hardware engineer will report at the Police Head Quarters, Daman within two hours of reporting of breakdown through telephone/ email or Fax or courier at the Bidder's/supplier's nearest office and repairs the same at the earliest.
  13. All participating bidder(s) should send in advance or enclose Earnest Money Deposit along-with physical tender for an amount of Rs 45000/- by drawing a Fixed Deposit Receipt (FDR) on any scheduled Bank, in favour of DIGP, DD, Daman. *Tenders received without Earnest Money Deposit and Tender fee will be summarily rejected.*
  14. The successful bidder will have to furnish an unconditional Performance Guarantee of an amount equivalent to 10% of contract value. The performance guarantee to be submitted within 15 days after acceptance of supply order.
  15. The amount of Performance Guarantee / Earnest Money deposits will be refunded after expiry of guarantee period if any, or any such date / period as may be mutually agreed upon.
  16. The E.M.D. Deposited by the bidder(s) will be returned to bidder(s), whose tender are not accepted.
  17. The amount of Performance Guarantee / Earnest Money Deposit will be refunded after expiry of guarantee period if any, or any such date / period as may be mutually agreed upon or whenever Purchase committee deemed fit.
  18. The Earnest Money Deposits paid by the bidder against any other tender(s) is\are not adjustable with this tender.
  19. The Purchase Committee will consider extension of the time for remitting the Performance Security Deposit as demanded. However, in case of denial to consider such extension, the successful bidder is bound and abides by the limit given.
  20. The bidder should submit details of certificate, indicating his past experience in the execution of similar types of works with govt. or private agencies.
  21. **All-in-One Desktop Computer /Laptops** shall be supplied in a ready to use

condition along with all Cables, Connectors, Software Drivers, Manuals and Media etc.

22. The technical documentation involving detailed instruction for operation and maintenance, users' manual etc., is to be delivered with every unit of the equipment supplied. The language of the documentation should be English.
23. The **All-in-One Desktop Computer /Laptops** supplied should strictly conform and exactly as per the technical specifications mentioned in the schedule and shall also conform to the given product literature.
24. The supplies of **All-in-One Desktop Computer /Laptops** of different technical specifications or specified or incomplete or damaged **All-in-One Desktop Computer /Laptops** will not be accepted.
25. The supplier/ bidder will have to verify all the **All-in-One Desktop Computer /Laptops** within one week from the date of delivery in the presence of Police officials at Police Head Quarters, Daman.
26. The supplier/ bidder will have to replace the same at his own cost and risk on intimation of non-acceptance of any materials, then the goods will be sent to the supplier/ bidder within two weeks from the date of receipt in the stores and the same will have to be taken back by the suppliers at his own risk and cost.
27. In case, failure to replace the unaccepted & rejected articles from supplies made by supplier/ bidder as mentioned in the conditions, the loss undergone by the government will be recovered from the supplier's/ bidder's Performance Security Deposit / Earnest Money or payment due of any bill(s) to the extent required.
28. In case of failure to supply of **All-in-One Desktop Computer /Laptops** ordered for, as per conditions and within the stipulated time period i.e 04 weeks, the same articles will be obtained, if required, from the bidder who has offered next higher rates (L<sub>2</sub>) or from any other source, as may be decided by the Purchase Committee and loss to Government on account of such purchase(s) shall be recovered from the former (L<sub>1</sub>) bidder's Performance Security Deposit / Earnest Money or bills payable. Such former (L<sub>1</sub>) bidder's shall have no any right to dispute with such procedure.
29. Extension of time limit for supplies may be considered by the Purchase Committee Daman provided that such request made well in time depending upon the circumstances and his decision in the matter will be final.
30. If any time after the order for supply of **All-in-One Desktop Computer /Laptops**, Purchase Committee shall for any reason what so ever not required the whole or part of the quantity where or has specified in the order the Purchase Committee, Daman shall give notice in writing of the facts to suppliers who shall have no claim to any payment/compensation, what so ever on account of any profit or advantages, with suppliers might have derived in consequence of the full quantity of the articles, not having been purchased nor shall have any claim for compensation by reason of any alteration having been made in the original instructions, which shall involve any curtailment of the supply as originally contemplated.
31. All bills should be in triplicate and should invariably be mentioned the number and

date of supply order.

32. All bills should be pre-receipted on a revenue stamp of proper value. Bills which are not pre-receipted on revenue stamp will not be accepted for payment
33. Each bills in which Sales tax is charged must contain the following certificate on the body of the bill ***"Certified" that the goods on which Sales Tax/VAT/Service tax has been charged have not been exempted under the C.S.T/VAT Act or the rules made there under and the amount charged on account of Sales Tax on these goods is not more than what is payable under the provision of relevant act of the rules made there under.***
34. All the legal matter pertaining to this e-tender will be handled \ settled in Daman district jurisdiction only.
35. No Separate agreement will be required to be signed by the successful bidder for the purpose of the contract for supply **All-in-One Desktop Computer /Laptops** on the rates mentioned in the commercial / price bid by the bidder. .

  
Dy. Supdt of Police,  
PHQ, Dunetha  
Daman  
With Seal



**Manufacturers Authorization Form**  
[To be submitted along with Technical Bid]

Tender ID No:

To,  
The Dy. Superintendent of Police,  
Police Head Quarters,  
Airport road, Nani Daman  
Daman – 396 210

Dear Sir,

**Sub: Supply of All-in-One Desktop Computer & Laptops**

We \_\_\_\_\_ who are established and reputable manufacturers of \_\_\_\_\_ having factories at \_\_\_\_\_ do hereby authorize M/s \_\_\_\_\_ [Name and address of vendor/Dealer/Agent/Firm] to submit a bid and sign the contract with you for the goods manufactured by us against the above e-Tender Notice No. \_\_\_\_\_ dated \_\_/10/2016. We hereby extend our full guarantee and warranty as per the clauses of contract based on the terms and conditions of the e-Tender for the goods and services offered for supply by the above firm against the e-Tender Notice No. \_\_\_\_\_.

Yours faithfully

[ \_\_\_\_\_ ]  
Name of the manufacturer  
Seal of the company

**Note:** This letter of authority should be on the letterhead of the manufacturer and should be signed by a person competent and having the power of attorney to bind the manufacturer. It should be included by the bidder in its bid. The MAF form must be exactly in the format & language mentioned in the form. .

c/194

### Agreement Form

[To be submitted along with Technical Bid]

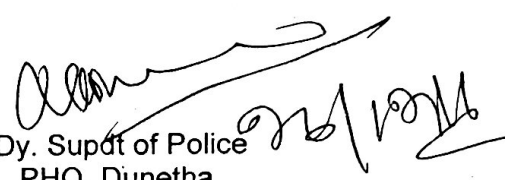
Tender ID No:

To,  
The Dy. Superintendent of Police,  
Police Head Quarters,  
Airport road, Nani Daman  
Daman – 396 210

Sir

I/We the undersigned \_\_\_\_\_  
hereby offer my/our rates as enclosed. I/We agree with terms & conditions attached  
with this tender and promise to supply the **All-in-One Desktop Computer /Laptops** at  
rates mentioned in the Commercial / Price bid.

Signature of the bidder  
With Seal

  
Dy. Supdt of Police  
PHQ, Dunetha  
Daman

Date: -                      /12/2016.

**Note:** This letter of agreement should be on the letterhead of the bidder i.e manufacturer/firm/dealer/agent and should be signed by a person competent and having the power of attorney to bind the manufacturer. It should be included by the bidder in its bid.



1. Earnest money of Rs. 37500/- in favour of DIGP/DD, Daman.
2. Tender fee Rs. 500/- either in form of DD or in form of cheque.
3. Sales tax/vat registration certificate along with tin number.
4. Latest sales tax/vat clearance certificate.
5. Documents relating to past performance for the last three years, if any.
6. A list of owner/partners of the firm and their contact telephone nos. Along with a certificate to the effect that the firm is not blacklisted by any govt. Department nor any criminal case is registered.
7. Any other relevant important information if any.
8. Copy of terms and conditions duly signed with seal of the company/firm/agency, in token of acceptance of terms and conditions.
9. **Commercial / price bid must be uploaded/submitted only on [www.nprocure.com](http://www.nprocure.com)**

Sr.	Description	Answer
01	Has the agency registered with Sales Tax/ VAT Department and documents proof to this effect attached?	Yes / No
02	Has the agency enclosed PAN Card and Permanent Income Tax No. with the tender?	Yes / No
03	Has the agency deposited Bid E.M.D. of Rs. 37500/- ?	Yes / No
04	Has the agency attached the documentary proof of having exemption from EMD, in case of the agency exempted being register with DGS&D/NISC?	Yes / No
05	Has the agency accepted all the terms and condition of the tender documents and has attached an agreement in this regard?	Yes / No
06	Date of Birth of the Owner/Dealer/Manufacturer of the company/firm/agency	
07	Details of Aadhar Card No.	
07	Bank details as follows;	
Name of the Bank/ Branch		
Account No. of Bidder		
Type of Account		
IFSC Code of the Bank		
MICR Code of the Bank		


Signature of the bidder  
With Seal.

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SCHEDULE**COMMERCIAL / PRICE SCHEDULE FOR SUPPLY OF ALL-IN-ONE DESKTOP COMPUTER /LAPTOPS FOR THE POLICE DEPARTMENT OF DAMAN AND DIU (U.T.)**

Sr. No	Technical Specification of the All – In – One Computer and Laptop <b>are same</b>	Total No. of Quantity required	Rate per unit	Total Amount
01	<b>ALL – IN – ONE DESKTOP COMPUTERS:</b>  <b>Processor</b> i5 All-in-one computers 6 <sup>th</sup> Gen, <b>Memory</b> : 8GB RAM, <b>Hard drive</b> : 1 (ONE) TB, <b>Operating System</b> (Licensed version : Window–10 pro, <b>Monitor:</b> 21" Inch full HD, <b>Graphic Card:</b> Default – in-built , <b>Warranty:</b> 03 Years , <b>Other requirement:</b> DVD re-writable, Wireless key Board & Mouse, In-built Speaker, 04 Nos. USB Port 3.0 or higher, HDMI or VGA Port, RJ45LAN port, Bluetooth enabled and HD webcam and WiFi enabled	21 Nos.		
02	<b>LAPTOPS :</b>  <b>Processor</b> i5 All-in-one computers 6 <sup>th</sup> Gen, <b>Memory</b> : 8GB RAM, <b>Hard drive</b> : 1 (ONE) TB, <b>Operating System</b> (Licensed version : Window–10 pro, <b>Monitor:</b> 15.6" Inch full HD, <b>Graphic Card:</b> Default – in-built , <b>Warranty:</b> 03 Years , <b>Other requirement:</b> DVD re-writable, Wireless key Board & Mouse, In-built Speaker, 04 Nos. USB Port 3.0 or higher, HDMI or VGA Port, RJ45LAN port, Bluetooth enabled and HD webcam and WiFi enabled	04 Nos.		

Signature of the Supplier's  
With Seal

  
Dy. Supdt of Police  
PHQ, Dunetha  
Daman